

Refund Policy

Alberta Sport Development Centre Northwest credits/refunds will be issued with the following understanding:

1. If a participant withdraws from the ASDC NW program due to a change in their personal schedule or a reconsideration of the program, the credit/refund will be pro-rated based on the number of sessions that have occurred (regardless of attendance)
2. If a participant withdraws from an ASDC NW program due to a medical condition or injury before the program start date, a full credit/refund will be issued upon receipt of a doctor's note.
3. If a participant withdraws from a ASDC NW program due to a medical condition or injury after the program start date, a pro-rated credit/refund based on the number of sessions that have occurred (regardless of attendance) will be issued upon receipt of a doctor's note.
4. NCCP Course withdrawals within 7 days of the course start date are non-refundable.

*Please note, a \$25.00 administration fee will be charged to participants who withdraw from a program or service, regardless of circumstance.

Payment Policy

All individual sport science services must be pre-paid. It is the responsibility of the service provider to pass client information along to administrative assistant for payment follow up.

For programs spanning more than 4 weeks, payment plans will be as follows:

1. 1 month cost upfront
2. Post-dated cheques or credit card number place on file for all payments required thereafter
 - a. Payments will be processed the first day of each month.